



Candidate Application for National Office

What you can expect when applying for a National Board Position:

- Newly elected individuals will receive training from board members, and materials related to the position will be passed down.
- Newly elected board members will be required to attend the post Annual Session board meeting to be held in conjunction with the Annual Session.

This form should be used as a guideline. When typing your own form, add more space as necessary.

Office Applied for: Eastern Regional Director Date: 2/13/26

Shauna	Carol	Henley	
First Name	Middle Name	Last Name	
FCS Senior Extension Agent	Univ. of Maryland		
Job Title	Employer		
1114 Shawan Rd	Cockeysville	MD	21030
Work Mailing Address	City	State/Territory	Zip
shenley@umd.edu	shaunahen@gmail.com		
Work Email Address	Home Email Address		
420-887-8090		667-668-1740	
Work Phone/Extension	Work Fax	Home Phone	

I. Education Background

BS/BA	BS	Biology	Muhlenberg College	2007
		Major	Institution	Year
MS/MA		MS Nutrition & Food Science	Univ. of Vermont	2010
		Major	Institution	Year
PhD		Biology w/ concentration in human nutrition	Drexel University	2013
		Major	Institution	Year

II. State/Territory Affiliate Experience

Office

NEAFCS - Maryland Affiliate.

(2014 - Present).

(2021). Past-President

(2015 - 2018; 2021-2024). Treasurer.

(2015 - 2018; 2026). VP-Public Affairs.

III. NEAFCS Experience

Office	Year(s)
National Extension Association of Family & Consumer Sciences (NEAFCS)	(2014 - Present).
NEAFCS, Public Affairs, Subcommittee Advocacy. Committee Member.	(2014 - 2018).
NEAFCS, Finance committee. Member.	(2026-Present).
Committee Chair	Year(s)
Other Assignments Representing NEAFCS	Year(s)
(2016; 2018-2020; 2022-Present). NEAFCS Annual Session. Abstract reviewer.	
NEAFCS Annual Session. Tristate liaison.	(2021 - 2023*).
*Where in 2023 I was a 1-year non-voting National Board Member.	
Annual Sessions Attended (list years) 2014, 2015, 2018, 2019, 2020, 2021, 2022, 2023, 2024, 2025, and planning for 2026.	

Submissions for Awards, Webinars and/or Annual Session Proposals (concurrent session, poster, ignite)
Submission did not have to be accepted.

Check all that apply:

☐ Webinar Submission	Year(s): _____	
☐ x Annual Session Proposal	Year(s): _____	Proposal Type: _____
	Year(s): _____	
☐ x Award Submission		

IV. Non-Association Extension Leadership Assignments

(Annual conference committees, search committees, etc.)

Assignments: Elected (E) or Appointed (A)	Year(s)
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Please see the attached

V. Membership/Leadership in Other Organizations

(Professional, civic, service, religious or agency related organizations)

Organizations, Leadership role	Year(s)
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Please see the attached

VI. Work Experience Other Than Extension (if applicable)

Positions	Year(s)
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Please see the attached

VII. Awards and Honors Awards

Please see the attached	Date(s)
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*Please email one copy of your completed application
to the National Nominating Committee Chair (NEAFCS Immediate Past President).*

Position Statement

A. Why would you like to be a candidate for this office?

I started my Extension career in Jan. 2014, I've been our state Affiliate's Treasurer and President, and liaison to help host the 2023 Annual Session. It was during my time working on the Annual Session that I had the opportunity to work closely with other Affiliates, the National Office, and the Executive Board, where I really enjoyed the conversations and the collaborations to support the larger NEAFCS membership. Running for the Eastern Regional Director will allow me to continue these conversations and collaborations between the Eastern Affiliate Presidents and members, and to advocate for their needs and interests to the National Board. I believe in the NEAFCS Mission, and feel I'm in a place in my career to support the Vision, and demonstrate our Values, with a transparent and inclusive approach towards collaboration, professional development, and leadership for our members.

B. If you were elected, what would be your top priority/goal for your term?

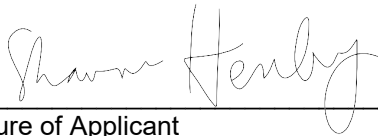
The Eastern Region is smaller than the other regions in terms of membership and active state affiliations. I would like to understand the current "health" of the respective affiliates, how we can grow membership within, and whether there is a path for less active states to reinvigorate their state affiliations. I know the Eastern Region wasn't able to host a 2027 Annual Session, so I think about how I can help support the next round of bids for the Eastern Region to host an Annual Session in the next cycle.

contact you first as to your preference and willingness to serve in any other position. Yes ☐ No ☐ Maybe ☒
Are you willing to be considered as a candidate for a different office? The national nominating committee chair would

Are you willing to leave your application on file for three (3) years in the event of a position vacancy or for reconsideration for office for the next election? Yes ☒ ☐ No

Upon applying for the position, I acknowledge that I will have the necessary resources (i.e. computer, internet, etc.) to complete the duties of the position. ☒ I agree

Your signature below confirms that you have read the current [NEAFCS Policy Manual](#) and agree to the duties and qualifications for the position in which you are applying for as well as the policies around Campaigning and Nominations and understand that intentional campaigning is strictly prohibited.



Signature of Applicant

4/3/2026
Date

Letters of support and recommendation from the following individuals must accompany the application.

- ▶ State Director of Extension (required)
- ▶ State Program Leader or immediate supervisor (one required)
- ▶ NEAFCS board member or state/territory affiliate officer (one required)

**Applications are due to the National Nominating Committee Chair by May 1st.
Please include with your application a high resolution headshot photo for the
candidate display at Annual Session.**

NEAFCS provides professional development for Extension professionals who provide education and outreach to improve the quality of life for individuals, families, and communities. NEAFCS is committed to providing a professional association that is open and accessible to all eligible individuals. Membership and participation are open to all without regard to legally protected status, and membership is not by invitation.

III. NEAFCS Experience

Annual Session Proposal

Workshops

*Presenter(s)

Henley, S.C.* (2025, October 20). Pre-conference on Capture the Flavor: Herbs & Spices Train-the-Trainer. National Extension Association of Family & Consumer Sciences (NEAFCS), Grand Rapids, MI. Peer-reviewed.

Invited Talks

*Presenter(s)

Henley, S.*, Schwan, C.* (2024, September 19). *An exploratory study to identify the need and interest in consumer home-canning of seafood* [Invited talk]. National Extension Association of Family and Consumer Sciences Annual Session, Tucson, AZ, United States. Invited by Danielle Jessup, Executive Director.

Refereed Presentations

*Presenter(s)

Habibi, M., Nuckols, D., Fernandez, M., Larsson, C., & Henley, S. (2026). *Making Older Adults' Wellness a National Priority: Understanding Educational Needs Across Eight Dimensions of Wellness*. National Extension Association for Family and Consumer Sciences Annual Session, Knoxville, TN.

Habibi, M.*, Henley, S.* (2022, September 12-15). *A Tale of two replicated programs: Education and research* [Conference session]. National Extension Association of Family and Consumer Sciences Annual Session, Raleigh, NC, United States. <https://www.neafcs.org/2022-annual-session>

Henley, S.C.*, Jackey, B.A.* (2019, September 30-October 3). *Similarities and differences in conducting a needs assessment in rural, urban, and suburban environments* [Conference session]. National Extension Association of Family and Consumer Sciences Annual Session, Hershey, PA, United States. https://www.neafcs.org/assets/2019-Annual-Session/neafcs_program_2019_web1.pdf

Jackey, B. *, Habibi, M.*, Henley, S.* (2019, September 30-October 3). *What do they need? Using focus groups to conduct a health needs assessment for planning Extension programs* [Conference session]. National Extension Association of Family and Consumer Sciences Annual Session, Hershey, PA, United States. https://www.neafcs.org/assets/2019-Annual-Session/neafcs_program_2019_web1.pdf

Refereed Posters

*Presenter(s)

Habibi, M.*, Henley, S.C., Jeffrey, J., Wang, C., Song, H.J., McCoy, L., Basinger, K., et al. (2020, September 14-16). *Identifying key factors affecting nutritional risk assessed by dietary screening tool among adults 50 Years and older: A needs assessment* [Poster Presentation]. National Extension Association of Family and Consumer Sciences Annual Session, virtual, United States. <https://www.neafcs.org/2020-annual-session>

Henley, S.C.*, Traunfeld, J., Bembenek, A. (2019, September 30-October 3). *A needs assessment to create a baseline of how often Extension Master Gardener Volunteers are asked food preservation questions during public events* [Poster Presentation]. Poster and ignite presentation, National Extension Association of Family and Consumer Sciences Annual Session, Hershey, PA, United States. https://www.neafcs.org/assets/2019-Annual-Session/neafcs_program_2019_web1.pdf

Henley, S. C.*, and Wang, C. (2018, September 24-27). *Developing and piloting a participant food preservation tool* [Poster Presentation]. National Extension Association of Family and Consumer Sciences Annual Session, San Antonio, TX, United States. <https://www.neafcs.org/past-annual-sessions>

Henley, S.C.*, Mayhew, T. (2015, November 2-5). *The power of impact statements* [Poster Presentation]. National Extension Association of Family and Consumer Sciences Annual Session, Sulphur Spring, WV, United States. <https://www.neafcs.org/past-annual-sessions>

Non-Refereed Posters

Morales, E., Tikekar, R., Schwan, C.L., & Henley, S.C. (2025). *Explaining the Safety of Low Acid Through Thermal Processing Curves*. National Extension Association of Family & Consumer Sciences (NEAFCS), Grand Rapids, MI.

https://www.neafcs.org/assets/2025-Annual-Session/NEAFCS_2025_Program_WEB%201.pdf

Henley, S.C.*, Crist, G.*, Pippidis, M., Jessup, D. (2024, September 16-19). *How NEAFCS Annual Session evaluation tools can identify future sponsors and professional development needs* [Poster Presentation]. National Extension Association of Family and Consumer Sciences Annual Session, Tucson, AZ, United States. <https://www.neafcs.org/2024-annual-session>

Award Submission

(2026). Program Excellence Through Research Award

(2026). Educational Curriculum ProduceTRAINER

(2025). Distinguished Service Award. National Extension Association of Family & Consumer Sciences (NEAFCS).

Henley, S.C. & team. (2025). Innovative Youth Development Program Award. National Extension Association of Family and Consumer Sciences (NEAFCS). 1st place Eastern Region Winner, 1st place NEAFCS-MD Affiliate.

Henley, S.C., Sorenson, C. & team. (2025). Mary W. Wells Memorial Diversity Award. NEAFCS. 1st place NEAFCS-MD Affiliate.

Barga, M. & team. (2025). Florence Hall Award. NEAFCS. 1st place National Winner, 1st place Eastern Region Winner, 1st place NEAFCS-MD Affiliate. Role. part of larger team.

Barga, M. & team. (2025). Community Partnership Award. NEAFCS. 2nd place Eastern Region Winner, 1st place NEAFCS-MD Affiliate. Role. part of larger team.

Habibi, M., Jackey, B., Basinger, K., Serio, T., Bush, C., Patel, D., Vogin, J., Matava, L., Jewell, E., Henley, S., & Ezell, P. (2024). NEAFCS: Partnership Award. NEAFCS 1st place Eastern Region Winner, 1st place NEAFCS-MD Affiliate. Tucson, Arizona.

Henley, S.C. (2019). 4-7 Year award. NEAFCS-MD Affiliate.

Henley, S.C., Patel, D., McCoy, L., Serio, T., & Basinger, K. (2019). Food Safety Award. NEAFCS-3rd place nationally, 1st place Eastern Region Winner, 1st place NEAFCS-MD Affiliate.

(2018). Donna V. Brinsfield Moxie Award. NEAFCS-MD Affiliate.

IV. Non-Association Extension Leadership Assignments (Annual conference committees, search committees, etc.) Assignments: Elected (E) or Appointed (A)

E	(2023 - Present).	Journal of Food Protection. Editorial Board Member.
E	(2023 - 2025).	IAFP: Food Safety Education Professional Development Group.

E	(2021 - 2023).	Committee Chair.
A	(2021 - 2023*).	Partnership for Food Safety Education Conference. Co-Chair. NEAFCS Annual Session. Tristate liaison. *Where in 2023 I was a 1-year non-voting National Board Member.
A	(2017 - 2019).	eXtension Community of Practice, Additional School Food Initiatives. Co-Chair.

V. Membership/Leadership in Other Organizations

(Professional, civic, service, religious or agency related organizations) Organizations, Leadership role

(2017 - Present).	Central Atlantic States Association of Food & Drug Officials.
(2016).	National Health Outreach Conference.
(2015 - 2019).	American Public Health Association.
(2014 - 2015).	Urban Area Security Initiative, Greater Baltimore Metropolis.
(2014 - Present).	Baltimore County Department of Health Coalition.
(2014 - Present).	eXtension.org.
(2014 - Present).	Joint Council of Extension Professionals.
(2012 - 2016).	American Public Health Association.
(2010 - 2013).	BodyWorks Trainer. Department of Human and Health Services.
(2010 - Present).	International Association for Food Protection (IAFP).
(2018 - Present).	IAFP, Professional Development Group: Fruit & Veg. Safety & Quality.
(2015 - Present).	IAFP, Professional Development Group: Food Safety Education.

VI. Work Experience Other Than Extension (if applicable)

Academic Appointments at UMD

(2020, Jul.–Present).	<i>Senior Agent.</i> AGNR-UME-University of Maryland Extension.
(2020, Apr.–Present).	<i>Affiliate Agent.</i> AGNR-Nutrition and Food Science.
(2014, Jul. – 2020, Jun.).	<i>Agent.</i> AGNR-UME-Baltimore County.

Other Appointments

(2023, Jul. – 2024, Jun.).	<i>Assistant Family & Consumer Sciences Program Leader.</i> AGNR-UME.
(2022, Oct. - 2023, Apr.).	<i>Interim County Extension Director,</i> Baltimore County. AGNR-UME.

Other Employment

(2013, Jan.- Dec.).	<i>Teaching Assistant,</i> Dept of Biology, Drexel University, Philadelphia, PA.
(2010-12, Jun.-Dec.).	<i>Graduate Research Assistant,</i> Department of Nutrition Science, Drexel University, Philadelphia, PA.
(2009-10, May-May).	<i>Quality Assurance Technician,</i> Ben & Jerry's, South Burlington, VT.
(2008-10, Aug.-May).	<i>Teaching Assistant,</i> Department of Nutrition & Food Science, University of Vermont, Burlington, VT.
(2003-10, Jun.-May).	<i>Cashier/bakery apprentice,</i> Ovens of France, Woodbury, CT.
(2008, May-Aug.).	<i>Research Technician,</i> Metabolics and Pharmacokinetics Drug Discovery Bristol Myers Squibb, Wallingford, CT.
(2008, May-Aug.).	<i>Waitress,</i> Lake Waramaug Country Club, New Preston, CT.
(2007, Jan.-May).	<i>Biology II Lab Assistant,</i> Muhlenberg College, Allentown, PA.
(2004-05, May-Jan.).	<i>Busser/Food Preparer,</i> Woodward House, Bethlehem, CT.

VII. Awards and Honors Awards

New Mexico State University, University of Maryland. (2025). *ProduceTRAINer* [Interactive modules and Animation]. Outstanding Professional Skills Award. Association for Communications Excellence in Agriculture, Natural Resources, and Life and Human Sciences. Milwaukee, Wisconsin.
ProduceTRAINer.org

Henley, S.C. (2025). University of Maryland Extension Excellence Award. University of Maryland College of Agriculture & Natural Resources.

Henley, S. C. and Jakey, B. (2024). Translational Research Award. McCormick Science Institute.

Sorenson, C., Chan, A., Patel, D., Habibi, M., Terhune, C., Henley, S., Jackey, B., & Ketterman, J. (2024). Epsilon Sigma Phi. Distinguished Team Award (Northeast Region): Alzheimer's Caregiver Education. Team Award.

Dill, S.P., Little, N.G., Henley, S., Beale, B., Myers, G., Everhart, S., Todd, M. (2020). Northeast Regional National Association County of Agricultural Agents Communications Award: Bound book.

University of Maryland Extension, Carroll County and Henley, S.C. (2019). National Association of Extension 4-H Agents Northeast Regional winner for the Excellence in Ag Literacy Programming Award.

Henley, S.C. (2019). Off-Campus Junior Faculty Excellence Award. University of Maryland College of Agriculture & Natural Resources.

(2015). Smarter Lunchroom Travel Scholarship. Smarter Lunchroom.

UNIVERSITY OF
MARYLAND
EXTENSION

Jinhee Kim
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University of Maryland Extension 7998
Regents Drive, 1202 Symons Hall College
Park, MD 20744
TEL: 301-405-2907,
FAX: 301-405-2963 jinkim@umd.edu

March 18, 2026

To whom it may concern,

I am writing in support of Dr. Shauna Henley, who is applying for NEAFCS Eastern Regional Director. Shauna joined the University of Maryland Extension in January 2014 and was promoted with tenure in 2020, named an Affiliate to the Department of Nutrition & Food Science in 2020, and is currently awaiting the outcome of her review for promotion to Principal Agent.

To say that Shauna has excelled in her educational and scholarship efforts is an understatement. Her expertise is shared within many program areas, such as nutrition and various aspects of food safety. She is a founding co-chair of the Food Safety action teams and is also active in the Nutrition, Health, and Wellness action team. Along with serving on many UME committees and past national board experiences, Shauna was a member of the UME delegation to the Public Issues Leadership Development Conference in 2017, and liaison for the 2023 NEAFCS Annual Session, helping to secure \$50,000 in conference grant funds to expand membership educational opportunities.

An integral member of the UME team, Shauna is also recognized as an expert in the communities in which she serves and at a national level. She's co-lead diverse teams to support NEAFCS programs. For example, working with Affiliates in Maine and Georgia through the Endowment funds to identify and develop a new seafood recipe for home canners. Recently, Shauna provided a national training for agents in 2025 to deliver Capture the Flavor: Herbs & Spices nationwide, where individual to national impact can be measured. Shauna is fair and makes sure everyone can be successful.

Shauna has been active in NEAFCS at the state level since joining the UME team, as president (2020) and many years as treasurer so it is with pleasure that I support her application for Eastern Regional Director.

Best regards,



Jinhee Kim

March 30, 2026

NEAFCS
325 John Knox Rd. Bldg. L Suite 103.
Tallahassee, FL 32303.

Dear Members of the NEAFCS Nominating Committee:

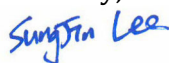
It is my great pleasure to write this letter in enthusiastic support of Dr. Shauna Henley's application to serve as the Eastern Regional Director for the National Extension Association of Family and Consumer Sciences (NEAFCS).

Dr. Henley has demonstrated strong leadership, as she has been instrumental in effectively leading and managing statewide educational programs in her role as chair of the Food Safety Action Team within University of Maryland Extension (UME) Family and Consumer Sciences (FCS). She has also led and implemented a wide range of educational programs, public relations efforts, and community and resource development initiatives. She effectively manages numerous responsibilities in an extremely demanding position that is often fraught with complex challenges across a large geographic area of three northern Maryland (MD) counties, all while remaining actively engaged in her statewide major programs.

Since 2014, she has demonstrated exceptional dedication and leadership within the NEAFCS and the MD Affiliate, serving in multiple leadership roles including MD Affiliate Past-President, Treasurer, and Vice President for Public Affairs. Her national service includes contributions to the Public Affairs Advocacy Subcommittee, the Finance Committee, and ongoing representation of NEAFCS as an abstract reviewer for numerous Annual Sessions. She further strengthened regional collaboration as the Tristate Liaison from 2021 to 2023. Her consistent attendance at Annual Sessions from 2014 through 2025, with plans for 2026, reflects her strong commitment to professional growth and to advancing the mission of NEAFCS. Her sustained engagement, leadership experience, and record of service make her an outstanding candidate for nomination for the Eastern Regional Director – NEAFCS.

Dr. Henley is a very motivated faculty member who is strategic about her programmatic planning and implementation. She is a solid and respected member of the UME FCS tenured faculty, and I appreciate her professionalism and dedication. I am certain that she will provide the same dedication in the role of NEAFCS Eastern Regional Director. For these reasons, I offer my strongest and most enthusiastic endorsement of Dr. Shauna Henley's candidacy. I hope the NEAFCS Nominating Committee will give strong consideration to Dr. Henley's application. If I can be of further assistance, please contact me at sjlee1@umd.edu or 301-405-2465.

Sincerely,



Sung-Jin Lee, Ph.D.

Assistant Director and Program Leader, Family and Consumer Sciences
University of Maryland Extension



**National Extension
Association of Family
& Consumer Sciences**

UME-FCS State Office
3200A Symons Hall
College Park, MD 20742
TEL 301-405-3296
alexchan@umd.edu

February 13, 2026
Nominating Committee
NEAFCS

Dear Nominating Committee,

It is a pleasure for me to write this letter supporting Shauna Henley's application to serve as the Eastern Region Director for the National Extension Association of Family and Consumer Sciences. Dr. Shauna Henley is a tenured Extension Educator with the University of Maryland Extension. She has been active with NEAFCS-MD affiliate since she joined the University of Maryland and previously held the office of affiliate treasurer for several years.

Shauna has a track record of NEAFCS service, most recently as a conference co-chair for the NEAFCS Annual Session in 2023, securing a substantial federal grant to support conference activities. She has also served as a member of the UME delegation to the Public Issues Leadership Development (PILD) conference. As an educator, she has presented for several conferences and workshops including NEAFCS annual meetings. Shauna has also received numerous awards for her work.

Dr. Henley has demonstrated leadership throughout her career. She has been instrumental in leading statewide educational programs as the chair of UME-FCS's Food Safety and Preservation Action Team. She has also directed and implemented many educational programs and recently has been a part of UME's governmental relations efforts within Baltimore County. She effectively handles both educational and administrative tasks in a highly demanding position that is often fraught with complicated caveats across a large geographic area of two large suburban counties and the urban environment of Baltimore City.

Dr. Henley is a very motivated faculty member who is strategic about her programmatic planning and implementation. She is a solid and respected member of the UME faculty, and we appreciate her professionalism and candor. We are confident that she will provide the same commitment in the role of NEAFCS Eastern Region Director. If you have any questions, please don't hesitate to contact me at alexchan@umd.edu.

Respectfully submitted,

Alexander Chan, Ph.D., LCMFT
NEAFCS – Maryland Affiliate President

