



# Candidate Application for National Office

What you can expect when applying for a National Board Position:

- Newly elected individuals will receive training from board members, and materials related to the position will be passed down.
- Candidates will be invited to join the Pre-National Board Meeting as an observer to become familiar with board business (will not be reimbursed by National to attend)
- Newly elected Executive Board members may be reimbursed for one night's lodging for post board meeting (at a rate of ½ of double room) but are not reimbursed for additional travel costs. Meal reimbursement for day of post board meeting will follow Policy Manual and current approved budget.

Office Applied for: Western Regional Director \_\_\_\_\_ Date: April 14, 2020 \_\_\_\_\_

This form should be used as a guideline. When typing your own form, add more space as necessary.

Holly	Ann	Miner	
First Name	Middle Name	Last Name	
FCS/4-H Agent	Montana State University Extension, Big Horn County		
Job Title	Employer		
317 N Custer Ave	Hardin	MT	59034
Work <b>Mailing</b> Address	City	State/Territory	Zip
holly.miner@montana.edu	<a href="mailto:holly.aminer@gmail.com">holly.aminer@gmail.com</a>		
Work Email Address	Home Email Address		
406-665-9772	406-665-9776	308-224-4628	
Work Phone/Extension	Work Fax	Home Phone	

## I. Education Background

BS/BA Home Economics	University of Nebraska – Lincoln	1987
Major	Institution	Year
MS/MA Interdepartmental Human Resources and Family Sciences	University of Nebraska – Lincoln	1997
Major	Institution	Year
PhD		
Major	Institution	Year

## II. NEAFCS Experience

Office	Year(s)
Committee Chair Exhibit Committee	Year(s) 2019

Please email one copy of your completed application to the National Nominating Committee Chair (NEAFCS Immediate Past President).

Other Assignments Representing NEAFCS	Year(s)
NEAFCS Award Reviewer	2020
NEAFCS Exhibit Committee Member	2016-2019
NEAFCS Annual Conference Room Facilitator	2012, 2014, 2016-18
NEAFCS National Meeting-Credential Reviewer	2013

Annual Sessions Attended (list years)

Utah	2020
Pennsylvania	2019
Texas	2018
Nebraska	2017
Montana	2016
Kentucky	2014
Galaxy Conference in Pennsylvania	2012
Submissions for Awards, Webinars and/or Annual Session Proposals (concurrent session, poster, ignite) <i>Submission did not have to be accepted.</i>	

Check all that apply:

- Webinar Submission                      Year(s): \_\_\_\_\_
- Annual Session Proposal                      Year(s): 2019, 2020 \_\_\_\_\_                      Proposal Type: Nutrition
- Award Submission                      Year(s): 2012, 2013, 2014, 2017, 2020 \_\_\_\_\_

**III. State/Territory Affiliate Experience**

Office	Year(s)
NEAFCS MT Affiliate Secretary	2018-2020
NEAFCS Montana Voting Delegate at National Conference Meeting	2019
NEAFCS Montana Voting Delegate at National Conference Meeting	2018
NEAFCS Montana Voting Delegate Alternate at National Conference Meeting	2017
NEAFCS Missouri VP Professional Development	2015-2017
NEAFCS Arkansas Voting Delegate Alternate at National Meeting	2013

Committee Chair	Year(s)
NEAFCS Professional Development Committee Chair-Delta District	2012-2014

Committee	Year(s)
NEAFCS MT Affiliate FCS Planning Committee	2018, 2020
NEAFCS Arkansas Silent Auction Committee	2013-2014
Arkansas State Galaxy Conference Room Monitor	2012-2014
NEAFCS Awards Representative Delta District Arkansas	2012-2014
NEAFCS Award Selection Committee Reviewer Arkansas	2012-2014

**IV. Non-Association Extension Leadership Assignments**

(Annual conference committees, search committees, etc.)

Assignments: Elected (E) or Appointed (A)                      Year(s)

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Montana Food Preservation Work Group	2019-Present
Montana Nutrition Work Group	2019-Present
Montana Master Food Preservation State Leader	2019-Present
Montana Strategic Planning Team – Evaluation	2020-Present
Montana 4-H State Working Committee – 4-H Fridays	2019-2020
Montana NEA4HA Curricula Reviewer	2018-Present
Montana FCS Update Planning Committee	2018, 2020
Montana 4-H State Committee Member	2019-2020
NEA4HA Montana Affiliate Award Reviewer	2018
University of Missouri Extension Assoc. Committee Member	2015-2017
University of Arkansas 4-H After School Program Director Selection Comm. Member	2014
SNAP-ED Nutrition Educator Selection Committee, Big Horn County	2018-2019
Rice Recipe Cookbook Co-Chairman	2014
Rice Research Days Floral Arrangement Contest Assistant	2014
Best Care Program Reviewer	2013-2015
4-H Record Book State Judging Committee Arkansas	2013-2014
Arkansas State Galaxy Conference Room Monitor	2012-2014
Pine Tree Research Station 100 Year Celebration	2012-2013
4-H Club Development Special Committee with Dr. Sortor, Director of AR 4-H	2012-2013
District O-RAMA – Host County Team	2012-2014

**V. Membership/Leadership in Other Organizations**

(Professional, civic, service, religious or agency related organizations)

Organizations, Leadership role

Year(s)

Helping Hands of Hardin Food Pantry Board Chairman	2019-Present
Hardin School District Health Committee	2019-Present
Helping Hands of Hardin Food Pantry Director Selection Committee	2018
Hardin Community Garden Board Secretary	2018-Present
Revitalize Big Horn County Team member	2018-2019
Helping Hands in Hardin Inc. Food Pantry Board	2017-Present
Big Horn County Fairboard Member	2017-Present
Best Beginnings Coalition Member	2017-Present
Healthy Hardin Coalition Member	2017-Present
River Valley Farmers Market, Hardin Member	2017-Present
Henry County Obesity and Prevention Coalition	2016-2017
Holden Area Ministerial Association Food Pantry Board	2016-2017
Cass County Career Center Advisory Board	2015-2017
Hot Spring County Fairboard Member	2014-2015
Hot Spring County Fairboard Advisory Board	2014-2015
Hot Spring County Farm Bureau Board Member	2014-2015
Malvern School District Health Committee	2014-2015
Forrest City Schools Closing the Gap Advisory Committee	2013-2014
Forrest City Hometown Health Coalition	2012-2014
St. Francis County Farm Bureau Board Member	2011-2014
St. Francis County Fairboard Member	2011-2014
4-H Council Member and Project Action Team Volunteer - Nebraska	1999-2011
4-H Club Leader and Volunteer – Nebraska	1998-2011
4-H Horse Clinic Leader Volunteer – Kansas	1988-1989

**VI. Work Experience Other Than Extension (if applicable)**

Positions

Year(s)

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**Substitute Teacher.** Multiple Public-School Districts - Buffalo and Sherman County Nebraska (2007 - 2011) (1999-2004)

**Christian Education Director.** First United Methodist Church -Kearney, Nebraska (1997 -1999)

**School Lunch Program Manager.** Pleasant Hill School, Kearney, Nebraska (1996 -1997)

## VII. Awards and Honors

Awards Date(s)

### Regional

Communication Award - Publication	NEAFCS Central Region 2 <sup>nd</sup> place	2016
Family Health & Wellness	NEAFCS Central Region 3 <sup>rd</sup> place	2016

### State

Shining Star Award	Montana FCS Update Conference	2019
Communication Award -Publication	NEAFCS Missouri Affiliate 1 <sup>st</sup> place	2016
Family Health & Wellness	NEAFCS Missouri Affiliate 1 <sup>st</sup> place	2016
Communication Awards Press Release	NEAFCS- Arkansas Affiliate 1 <sup>st</sup> place	2014
Communication Awards Flyer	NEAFCS- Arkansas Affiliate 1 <sup>st</sup> place	2014
Rookie of the Year Award	NEA4HA Arkansas Affiliate	2014
SNAP-ED Special Recognition	Expanded Food & Nutrition Education	2014
SNAP-ED Impact Report	SNAP-ED Impact Statement Results	2014
Supervisor of the Year 2013	Expanded Food & Nutrition Education	2013
Food Safety Award	Food Preservation NEAFCS Arkansas Affiliate 1 <sup>st</sup> place	2013
Communications Award	Flyer - Arkansas Affiliate 1 <sup>st</sup> place	2012
Communications Award	Press Release - Arkansas Affiliate 1 <sup>st</sup> place	2012
Communications Award	Newsletter - Arkansas Affiliate 1 <sup>st</sup> place	2012
Excellence in Natural Resources and Environmental Education	Arkansas Affiliate 1 <sup>st</sup> place	2012
Excellence in Teamwork, Partnership	County Conservation District Arkansas Affiliate 1 <sup>st</sup> place	2012
Past Presidents' New Professional Award	NEAFCS – Arkansas Affiliate 1 <sup>st</sup> place	2012
Environmental Education	St. Francis Co. Wildlife Day Arkansas Affiliate 1 <sup>st</sup> place	2012
Family Health and Wellness	Expanded Food & Nutrition Education Arkansas Affiliate 1 <sup>st</sup> place	2012

### Position Statement

A. Why would you like to be a candidate for this office?

As the Western Regional Director, it is my goal to bring a greater awareness of NEAFCS to the Western Region and an enthusiasm for being a member of this great organization. Keeping states and members informed of all the educational opportunities available as part of their membership, leadership opportunities and ways to develop greater professional potential as an FCS extension professional will help make our organization stronger.

An additional goal is to increase member participation in the National NEAFCS Conference from the Western Region. The networking is serendipitous at these conventions but such an important benefit to attending. I want to share the wonderful knowledge gained, tips learned, educational materials available and professional friendships developed through

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NEAFCS and attending a National Conference with other professionals. This is just one more way for me to give back to fellow agents in Montana and the Western Region. Making this organization even stronger and more diverse.

B. If you were elected, what would be your top priority/goal for your term?

Bring awareness of NEAFCS and benefits of membership to all members.

Communicate opportunities to the Western Region membership and states on a regular basis.

Work to increase membership and participation in NEAFCS from Western Region by having each state represented at annual conferences.

Are you willing to be considered as a candidate for a different office? The national nominating committee chair would contact you first as to your preference and willingness to serve in any other position. Yes  No  Maybe

Are you willing to leave your application on file for three (3) years in the event of a position vacancy or for reconsideration for office for the next election? Yes  No

**Your signature below confirms that you have read the current NEAFCS Policy Manual and agree to the duties and qualifications for the position in which you are applying for as well as additional policies outlined in the Manual.**

\_\_\_\_\_ *Shelby Minor* \_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_ April 27, 2020 \_\_\_\_\_  
Date

**Letters of support and recommendation from the following individuals must accompany the application.**

- ▶ State Director of Extension (required)
- ▶ State Program Leader or immediate supervisor (one required)
- ▶ NEAFCS board member or state/territory affiliate president (optional)

**Applications are due to the National Nominating Committee Chair by May 1st. Please include with your application a high resolution headshot photo for the candidate display at Annual Session.**

*NEAFCS is an equal opportunity/affirmative action association. NEAFCS values and seeks a diverse membership. There shall be no barriers to full participation in this organization on the basis of race, color, gender, age, religion, national origin, disability, veteran status, or sexual orientation. Membership is not by invitation. (Strategic Plan 1993-97)*

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April 27, 2020

To: Karen Munden  
NEAFCS National Nominating Committee Chair

From: Larry Brence *Larry Brence*  
MSU Extension Eastern Region Department Head

Re: Recommendation for Holly Miner

Dear MS Munden

### Eastern Region

Please consider this my letter of recommendation for Holly Miner to serve as the Western Region Director for NEAFCS. I am Holly's direct supervisor.

I fully support Ms Miner's application for this important position. She is dedicated to her profession and has led an outstanding program as the Big Horn County FCS Agent. Holly has great abilities to build partnerships and to coordinate with others in developing her program. In my opinion, she will be a great asset to the NEAFCS Board.

I would encourage you to favorably consider Ms Miner's application. Please contact me if you need more information or if I can be of assistance in any way.

*Montana State University,  
U.S. Department of  
Agriculture and Montana  
Counties Cooperating.  
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opportunity/affirmative  
action provider of  
educational outreach.*

**Larry Brence,  
Eastern Region  
Department Head**

243 Fort Keogh Road  
Miles City, MT 59301  
[www.msueextension.org](http://www.msueextension.org)

Tel (406) 874-8236  
Fax (406) 874-8289  
Email [lbrence@montana.edu](mailto:lbrence@montana.edu)

**Mountains & Minds**



April 15, 2020

Dear NEAFCS Nominating Committee,

It is my pleasure to write this letter of support on behalf of Holly Miner in her pursuit of the Western Region Director position with NEAFCS. As the Associate Director and Director of Montana State University Extension, I have supported Holly's work as an MSU Extension Agent.

Holly is a highly productive Extension Agent. She is organized, competent, and responsible. Holly is dedicated to the profession and association. She has served as the Montana association secretary and as the NEAFCS Exhibit Committee Chair.

Holly is passionate and committed. Her record of service and leadership are evident through her contributions to MSU Extension. Please feel free to contact me if further discussion of Holly's record is warranted.

Sincerely,

A handwritten signature in black ink, appearing to be 'Cody Stone', written over a horizontal line.

Dr. Cody Stone  
Executive Director  
Montana State University Extension

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**Office of the  
Director of Extension**

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Tel (406) 994-1750  
Fax (406) 994-1756



April 28, 2020

Dear. National Nominating Committee,

My name is Carrie Krug, and I am the Montana Extension Association of Family and Consumer Sciences President. I am writing to you today regarding my support for our member Holly Miner and her application for the Western Region Director for NEAFCS. Over the past three years of my Extension carrier, I have gotten to know Holly, and we have worked on several projects together.

Richland County  
Extension Office

Montana State University,  
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**Carrie Krug**  
MSU Extension  
Richland County  
FCS Agent  
1499 N Central Ave  
Sidney, MT 59270

W: (406)433-1206  
F: (406)433-6885  
C: (406)480-2767

carrie.krug@montana.edu

Last spring Holly participated in a study that was conducted at the state level and worked side by side with other agents while working through an online training format and provided creative ideas on program delivery. I have also worked hand and hand with Holly throughout my term as president, with her being our current association secretary. She always has unique ideas she is not afraid to bring to the table, and you can tell she is passionate about what she does.

Holly has a drive not only to impact her local community, but; she also wants to have a larger impact. This is shown through her involvement in studies conducted across Montana, being an association officer, and her involvement with NEAFCS. I believe Holly would make an excellent Western Region Director for NEAFCS. Thank you for your consideration of Holly Miner for this position.

Sincerely,

A handwritten signature in blue ink that reads 'Carrie Krug'.

Carrie Krug  
MSU/Richland County FCS Extension Agent



