

HISTORICAL REPORT
By Christine Kniep, NEAFCS President 2001-2002
REPORT OUTLINE

Year 2002

President's Name Christine Kniep

Goals for the Year

- Implement the NEAFCS Strategic Plan 2001-2004 adopted at the 2001 NEAFCS Annual Session. Plan focuses on:
 - Membership: recruitment, resources, mentoring and leadership development
 - Professional development: provide continuing education and training opportunities for members
 - Public Affairs: implement the image enhancement project and be proactive in Family and Consumer Sciences issues
 - Awards and Recognition: strengthen the program
- Organization Management
 - Continue the work of NEAFCS without a national office
 - Vette and secure a new management company
- Provide leadership to the four regional Leadership Workshops

List of Board Meetings (include winter, mid-year, pre-board, post-board and teleconferences)

<u>Meeting</u>	<u>Date</u>	<u>Location</u>
Post Board Meeting	October 3-4, 2001	Portland OR
Winter Board Meeting	January 10-12, 2002	Scottsdale AZ
Mid Year Board Meeting	May 15-18, 2002	Hershey PA
Pre-Board Meeting	October 3-5, 2002	Kansas City MO

Teleconferences were held throughout the year beginning in November with the announcement of the National Office closing. E-mail and surface mail were used to keep the work of the organization moving ahead during the transition time.

List of Leadership Workshops

In 2002, NEAFCS provided leadership to the Regional Workshops, securing speakers, working with facilities and S. Stewart and Associates, the management company hired to handle registration and facility contracts. The NEAFCS Regional Directors did an exemplary job hosting these meetings and supporting me as I travelled to all of the sites with the JCEP Traveling Team.

<u>Meeting</u>	<u>Date</u>	<u>Location</u>
Western Region	January 31-February 2	San Diego CO
North Central Region	February 3-5	Minneapolis MN
Eastern Region	February 14-16	Philadelphia PA
Southern Region	February 17-19	Dallas TX

JCEP Board Meetings

Winter Board Meeting	January 7-9	San Diego CA
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Public Issues Leadership Development Conference, April 28-30 Washington DC
Summer Board Meeting June 17-19 Seattle Washington

Association Meetings Attended

NAE4-HA	October 2001	Bismarck ND
ANREP	June 2-6, 2002	Naples Florida
NACAA	July 28-Aug 2, 2002	Savanah GA
ESP	October 16-19, 2002	Lexington KY *2001 conference cancelled

Annual Session Information

Date: October 6-10, 2002

Location: Kansas City, MO

Name of Hotel: Hyatt Regency Crown Center

Theme: Jazzing it up in Kansas City, Catch the Leadership Beat

Objectives:

- Build capacity of Extension Professionals to be leaders in the 21st Century
- Understand how leaders emerge from within the Extension Organization, independent of official rank and status
- Explore leadership ethics
- Assess personal leadership strengths and identify opportunities for enhancement.

Number of attendees: 850+ State Program Leaders, USDA Representatives, AAFC Executive

Major Accomplishments/List of Any First Time Events, Activities, Happenings, etc.

Isn't it strange that princes and kings and clowns who caper in sawdust rings,

And common people like you and me, are builders of eternity?

To each is give a bag of tools, a shapeless mass, and a book of rules

And each must make ere life is shown,

A stumbling block or a stepping stone.

Author Unknown

When I shared these words with members in Portland, Oregon at Annual Session 2001, little did I know the “stumbling blocks” I’d find on my journey as president of NEAFCS. As an organization and Executive board, during the first month of our term we faced the closing of our national office and all of the tasks the office had assumed became the responsibilities of board members. It was our turn to host regional meetings, manage our Annual Session, publish documents, make board meeting arrangements and more. However instead of letting these things be “stumbling blocks” these opportunities were made into the “stepping stones” for our future.

I began my year as NEAFCS President with a commitment to three goals:

- Stay focused on our mission and vision
- Continue to listen to members and be responsive to their needs
- Engage more members

As a board, we worked together on these goals, each of us sharing our time, talent and treasures with NEAFCS.

Organizational Management – With the closing of the National Association Management Company December 31, 2001, the day-to-day management of NEAFCS was transferred to Executive Board members:

- All financial aspects of the organization, from receiving dues to audit and banking functions were handled by Treasurer, Bonita Roberts,
- The 800#, and membership/committee lists and databases were handled by Secretary Marilyn Gore,
- Annual Session was planned and managed by Affiliate Liaison Kathy Dothage and Vice President for Member Resources Sandy McLain
- Vice President for Member Resources Geri Mason secured a new publications printer
- Vice President for Awards Roxie Dinstel processed all awards and compiled the data base
- Regional Directors Luann Boyer, Johanna Hahn, Patricia Powley and Carol Schlitt provided leadership to the four regional meetings and served as the communications link to affiliates
- The Public Issues Leadership Development Conference, Impact Report and External Marketing project were coordinated by Jane Landis, Vice President for Public Affairs
- Past President Jane Gault provided background information for Executive Board Members on all aspects of the organization, filling in the pieces our past office had handled
- And President-elect Ingrid Holmes took on the task of securing a new management company for NEAFCS – preparing a proposal, responding to and screening applicants and providing orientation to FMCI once they were hired.

Bit by bit we worked through the management pieces of NEAFCS. September 1, 2002, Franklin Management Company, Inc. (FMCI), under the leadership of Michelle Grassley Franklin, became NEAFCS's national office. Many thanks to Ingrid Holmes and the Operations Committee members - Sandy Brown, Jean Clarkson-Frisbie, Sharon Hoelscher Day, Marjorie Kolb, Sandy McLain and Bonita Roberts for their contributions toward this effort. In the short time we worked together, Michelle provided excellent advice and assistance. She began work on up-dating our website, establishing e-mail distribution groups, combined and enhanced our data-bases, established an office for our association and provided assistance with Annual Session 2002.

Finances – Bonita Roberts, and I worked throughout the year with NEAFCS financial records and practices. We worked with an accountant and our auditor, Henry and Horne, to reconcile accounts for 2000 and 2001 and complete the 2001 audit. Bonita established a process for involving Finance Committee Members in the monthly reconciliation of accounts. Due to issues Bonita faced with the documents she was provided as she began her term I ran parallel books since January 1. Additionally we worked to draft a five-year financial report for members to assist with budgeting processes.

Regional Officers Workshops As the coordinating organization of the 2002 Regional Meetings, NEAFCS helped S. Stewart and Associates get to know JCEP and the components of the workshops. On-site, NEAFCS hosted the four regional meetings. Working with Luann Boyer, Carol Schlitt, Patricia Powley and Johanna Hahn, speakers were secured, registration coordinated, facilities/equipment managed and evaluations completed. Overall response was very positive to the meeting arrangements, leadership speakers and schedule. The NEAFCS meetings included organizational business, presentation on “Climbing the Leadership Ladder” and discussion of affiliate issues and concerns. A summary report on issues, concerns and comments from the NEAFCS meeting discussions was prepared and distributed to affiliate presidents and board members.

Public Issues Leadership Development Two NEAFCS teams contributed to the planning of PILD 2002. Cheryle Jones Syracuse and Judith Breland served on the 2002 conference planning committee.

Jane Landis and Luann Boyer arranged the NEAFCS program at PILD and became members of the 2003 conference planning committee. Fifty NEAFCS members attended the conference with thirty-two receiving scholarships from our association to attend. A very special component of this year's PILD program was a presentation by Arlington County representatives on their response to the terrorist attack on the Pentagon.

JCEP NEAFCS is an active participant in the Joint Council of Extension Professionals (JCEP) along with Epsilon Sigma Phi (ESP), National Association of County Agriculture Agents, (NACAA) National Association of Extension 4-H Agents (NAE4-HA) and Association of Natural Resources Professionals (ANREP). JCEP focuses on strengthening the efforts of its member organizations. Formed in 1989, each member organization has three representatives. NEAFCS's representatives were Jane Gault, Ingrid Holmes and me. JCEP has a three-part mission: to promote communications, cooperation and professionalism among extension educators. Toward this mission JCEP meets as a council two times a year - the 2002 meetings were held in San Diego, CA (January) and Seattle, WA (June). JCEP also provides professional development opportunities – PILD, the Regional Meetings and Galaxy Conferences. In 2001 JCEP established a website: www.jcep.org which links to partner organizations and extension resources. Contributions to JCEP this year included hosting the Regional meetings, preparation of the JCEP presentations for regional meetings and association meetings, drafting the 4-H recognition resolution and preparation of the team award flier. Next year I will serve as Treasurer of JCEP.

Annual Session 2002 – The theme of Annual Session 2002, “Jazzing it Up in Kansas City – Catch the Leadership Beat” couldn't have been more appropriate! Missouri affiliate members certainly caught “the beat” as they became the NEAFCS Conference Planners. Under the leadership of Kathy Dothage, Affiliate Liaison and Sandy McLain, Vice President for Professional Development, exhibitor materials were prepared and mailed, registration materials prepared and mailed, the program was developed and registrations were received and processed. Plus a lot more! The program featured a variety of presentations on leadership – at the family, business, community, state and national levels. Members attending the meeting enjoyed the history, food and music of the area.

Climbing the Leadership Ladder The findings of the “Climbing the Leadership Ladder” session held at Annual Session 2001 served as a basis for the NEAFCS Board and affiliate officers to look at NEAFCS, its officer roles and organization structure. Following the initial review of the findings, Executive Board members identified four actions for board members:

- Communicate more frequently with affiliate officers and/or committee members
- Mingle and mix – at affiliate meetings, annual Session, and Association events
- Think “fun” – make Association activities fun and exciting – remember the chocolate
- Mentor colleagues, committee members, associates –get help members get involved

At the mid-year board meeting the Executive Board took a second look at the report and the comments from regional meetings and developed nine recommendations/actions steps for NEAFCS:

- Clarify responsibilities of officer positions
- Be more active in the leadership development of members
- Mentor new officers and members
- Communicate the benefits of leadership roles
- Reduce time commitment for executive board meetings

- Delegate more responsibilities to committee members and life members
- Enhance communications via association list serves
- Develop membership incentives and options
- Build administrative support for involvement

These suggestions served as the starting point for the Re-structuring Committee that was being formed.

It was an honor and pleasure to serve as President of NEAFCS. My journey in this role allowed me to cross paths with NEAFCS members throughout the county, work with an incredibly hard working and dedicated Executive Board and to share with others the importance of our organization and work as Family and Consumer Science professionals. Thanks to all of for your support, encouragement and contributions – it was a wonderful personal and professional development opportunity.

Names, position and home states of board members

President	Christine Kniep	Wisconsin
President-Elect	Ingrid Holmes	Maryland
Secretary	Marilyn Gore	North Carolina
Treasurer	Bonita Roberts	Georgia
VP for Awards and Recognition	Roxie Dinstel	Alaska
VP for Member Resources	Geri Mason	Maryland
VP for Professional Development	Sandra McLain	Iowa
VP for Public Affairs	Jane Landis	Pennsylvania
Central Region Director	Carol Schlitt	Illinois
Eastern Region Director	Patricia Powley	Pennsylvania
Southern Region Director	Johanna Hahn	Virginia
Western Region Director	Luann Boyer	Colorado
Past President	Jane Gault	Tennessee
Historian	Carrollyn Hunt	Illinois
Affiliate Liaison	Kathy Dothage	Missouri
ECOP/PODC Representative	Donna Donald	Iowa
GALAXY II Representative	Nina Romero-Caron	Wyoming
	Cindy S. Oliveri	Ohio
PILD	Judith Breland	Mississippi
	Cheryle Jones Syracuse	Ohio
Journal of Extension	Harriet Shaklee	Idaho

How many members were in the association this year?

Membership count as of April 5, 2002: 2,794 Active Members, including 248 new members and 1,217 Life Members

Dues: \$48 - \$40 for membership, \$8 for awards

Friend of Extension Winner: not an award at this time.