

2021-2022 ACTION PLAN

Committee: Awards Training Committee

Committee Chair: Hope Wilson, HopeWilson@email.arizona.edu

Committee Chair-elect: Judy Corbus, jlcorbus@ufl.edu

Committee Apprentice: Diandria Barber, Diandria.barber25@uga.edu

Committee Past Chair: John Fuller, fullerjc@missouri.edu

Strategic Plan Goal:

Recognize and promote excellence, diversity and scholarship in NEAFCS programming

Committee Goal: To increase member participation in NEAFCS awards program.

Objectives: Educate members on how to apply for online national awards and how to put together a successful awards application package.

	What? (action steps)	Responsible for (specific name)	When? (specific date)
1.	Conduct webinar training session for awards.	Hope Wilson, Brittney Schori and other Committee Members	1/15/2021
2.	Send email to all 2021 award winners asking them to mentor a peer to apply.	Samantha Kennedy, VP Awards and Recognition	12/1/2021
3.	Review existing Awards Training videos to ensure they are still accurate.	Committee Members	12/1/2021
4.	Contribute to video content on the Awards website (approximately 1 minute in length). Topic: Message from Awards VP encouraging members to apply for awards.	Samantha Kennedy, VP Awards and Recognition	Due 11/25/2021 for December 2021 posting
5.	Contribute to video content on the Awards website (approximately 1 minute in length). Topic: Kicking Off Awards Season: What should I be doing?	Diandria Barber	Send to Samantha Kennedy, VP Awards and Recognition by 12/25/2021 for January 2022 posting
6.	Contribute to video content on the Awards website (approximately 1 minute in length). Topic: What do the deadlines mean?	Hope Wilson	Send to Samantha Kennedy, VP Awards and Recognition by 12/25/2021 for January 2022 posting
7.	Contribute to video content on the Awards website (approximately 1 minute in length). Topic: The DSA: Criteria and important Dates.	John Fuller	Send to Samantha Kennedy, VP Awards and Recognition by 12/25/2021 for January 2022 posting
8.	Contribute monthly Newsletter "AwardsTips" to the NEAFCS newsletter (Use Newsletter Article Templates; Max 250 words per article; Submit Headshot with article). Topic: "Heavy on Awards."	John Fuller	Send to Samantha Kennedy, VP Awards and Recognition by 11/25/2021 for December 2021 issue

9.	Contribute monthly Newsletter “AwardsTips” to the NEAFCS newsletter (Use Newsletter Article Templates; Max 250 words per article; Submit Headshot with article). Topic: Edit/proofread your application; have others review award application.	Judy Corbus	Send to Samantha Kennedy, VP Awards and Recognition by 12/25/2021 for January 2022 issue
10.	Contribute monthly Newsletter “AwardsTips” to the NEAFCS newsletter (Use Newsletter Article Templates; Max 250 words per article; Submit Headshot with article). Topic: Judges and volunteers, process.	Diandria Barber and Pratibha Gupta	Send to Samantha Kennedy, VP Awards and Recognition by 1/25/2022 for February 2022 issue
11.	Contribute monthly Newsletter “AwardsTips” to the NEAFCS newsletter (Use Newsletter Article Templates; Max 250 words per article; Submit Headshot with article). Topic: Encourage your colleagues to apply for awards (think about next year as you see your colleagues programs that might fit award categories).	Committee Member	Send to Samantha Kennedy, VP Awards and Recognition by 2/25/2022 for March 2022 issue
12.	Contribute monthly Newsletter “AwardsTips” to the NEAFCS newsletter (Use Newsletter Article Templates; Max 250 words per article; Submit Headshot with article). Topic: Call for judges and volunteers (national).	Diane Reinhold	Send to Samantha Kennedy, VP Awards and Recognition by 3/25/2022 for April 2022 issue
13.	Offer a training for judges (national) and include an affirmation statement similar to the one in the Awards Manual (Will continue to be developed over time, especially once a rubric is created).	Diandria Barber and other Committee Members	April/May 2022
14.	Develop a guidance for affiliates about judging DSA and CE.	John Fuller, Judy Corbus, Keishon Thomas	9/1/2022
15.	Conduct an Awards Training concurrent session at Annual Session for award applicants. Possible topic “Award Bootcamp”	Hope Wilson, Judy Corbus, Diandria Barber, John Fuller	2022 Annual Session/September 2022
16.	Develop Rubric for Judging	Diane Reinhold, Pam Pruett, Dr. Pratibha Gupta	7/15/2023 (ongoing)