

2024 ACTION PLAN

Committee: Awards & Recognition: Awards Training

Vice President: Donna Jung, VP for Awards & Recognition

Committee Chair: Diandria Barber, diandria.barber25@uga.edu

Committee Chair-elect: Diane Reinhold, dreinhol@illinois.edu

Committee Apprentice: Natalie Snowden, natalie.snowden@aq.tamu.edu

Committee Past Chair: Judy Corbus, jcorbus@ufl.edu

Strategic Plan Goal:

Recognize and promote excellence, diversity and scholarship in NEAFCS programming.

Committee Goal: To increase member participation in NEAFCS awards program.

Objectives: Educate members on how to apply for online national awards and how to put together a successful awards application package.

	What? (action steps)	Responsible for (specific name)	When? (specific date)
1.	Conduct webinar training session for awards.	Diandria Barber, Diane Reinhold, Judy Corbus	By or before 12/1/2023
2.	Send email to all 2023 award winners asking them to mentor a peer to apply.	Donna Jung, VP Awards and Recognition	12/15/2023
3.	Contribute to video content on the Awards website (approximately 1 minute in length). Topic: Message from Awards VP encouraging members to apply for awards.	Donna Jung, VP Awards and Recognition	Due 12/1/2023 for January 2024 posting
4.	Contribute monthly Newsletter "Awards Tips" to the NEAFCS newsletter (Use Newsletter Article Templates; Max 250 words per article; Submit Headshot with article). Topic: Awards deadlines explained; awards resources	Diandria Barber	Send to Donna Jung, VP Awards and Recognition by 12/15/2023 for January 2024 issue
5.	Contribute monthly Newsletter "Awards Tips" to the NEAFCS newsletter (Use Newsletter Article Templates; Max 250 words per article; Submit Headshot with article). Topic: Edit/proofread your application; have others review award application.	Diandria Barber	Send to Donna Jung, VP Awards and Recognition by 1/15/2024 for February 2024 issue

6.	Contribute monthly Newsletter "Awards Tips" to the NEAFCS newsletter (Use Newsletter Article Templates; Max 250 words per article; Submit Headshot with article). Topic: Call for judges and volunteers (national).	Diandria Barber	Send to Donna Jung, VP Awards and Recognition by 2/15/2024 for March 2024 issue
7.	Contribute monthly Newsletter "Awards Tips" to the NEAFCS newsletter (Use Newsletter Article Templates; Max 250 words per article; submit headshot with article). Topic: Planning ahead for next year's awards or other topic.	Judy Corbus/ Diandria Barber	Send to Donna Jung, VP Awards and Recognition by 3/15/2024 for April 2024 issue
8.	Offer a training for judges (national) and include an affirmation statement similar to the one in the Awards Manual (Will continue to be developed over time, especially once a rubric is created). Develop Rubric for Judging	Diandria Barber and other Committee Members	April/May 2024
9.	Conduct an Awards Training concurrent session at Annual Session for award applicants. Possible topic "Award Bootcamp"	Diandria Barber, Diane Reinhold, Natalie Snowden, Judy Corbus	2024 Annual Session/ September 2024
10.	Review existing Awards Training videos to ensure they are still accurate.	Committee Members	11/15/2024
11.	Develop a guidance for affiliates about judging DSA and CE.	Diandria Barber and other Committee Members	2025