

## Let us *Mis en place* for Awards Season!

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*Mis en place*...maybe you have heard the term before while watching your favorite cooking show or reading a cookbook. If you have heard the term before, you probably know it means “everything in its place and ready for use.” Yes, that means having your ingredients (measured, cut, peeled, sliced, etc.) and your equipment ready before you even start your recipe. Well, it is *mis en place* time for awards season. The portal may not be opened yet (it opens December 1<sup>st</sup>!), but you can start your prep now.

1. Visit the website - <https://www.neafcs.org/awards>.
2. Check out last year’s awards manual (no major changes for the 2023 manual!).
3. Think about these questions:
  - a. Which program can you submit for an award?
  - b. Which award properly fits your program?
  - c. What are the requirements for this award application?
  - d. What are the judges looking for?
4. Check out some past awards and award winners for awards you are considering applying for.
5. Determine your affiliate’s deadline (it will differ from the national deadline of March 15<sup>th</sup>).
6. Create a timeline for yourself, and do not forget to add some time for self-care!

*Mis en place*...everything in its place and ready for a successful award submission.  
Happy Awards Season!

If you have any questions, please contact your affiliate Awards & Recognition chair and/or Samantha Kennedy, VP for Awards & Recognition, at [skennedy@ufl.edu](mailto:skennedy@ufl.edu).